

Section 21f
Student Contract

Completed with student,
parent and counselor/principal.

Student Name: _____ School: _____

Parent/Student Policy:

Due to the uniqueness of the online learning program, certain standards and behaviors are expected of students. Parents and students are expected to have read the district policy and complete the online readiness rubric located at www.clarenceville.k12.mi.us prior to requesting their child enroll in the program. Additional parent information can be found at http://media.mivu.org/institute/pdf/parent_guide_2013.pdf

_____ Completed Signature _____

Please read through the following agreements and initial in the space provided:

As a student enrolled in an online Section 21f course, I am responsible to:

1. _____ Have daily transportation.
2. _____ Create and maintain a study schedule without face-to-face interaction with a teacher.
3. _____ Adhere to the school's timelines for completion of course requirements. The district's policies will take precedence in meeting program/course requirements.
4. _____ Follow the standards that are expected of all Clarenceville students, which include: appropriate use of the internet; all terms outlined in the district's Acceptable Use Policy; and Student Code of Conduct.
5. _____ Understand that all course work and submissions that I do may be retrieved and/or monitored by the mentor at any time.
6. _____ Follow procedures specific to the course(s) I am enrolled in.
7. _____ Communicate with my mentor as well as my on-line teacher on a weekly basis.
8. _____ Appropriately use information within the course.
9. _____ Follow all other rules as specified by the district, mentor and on-line teacher.
10. _____ Maintain mandatory weekly contact with the mentor. If I cannot contact the mentor, then reasonable attempts should be made via phone if email is not possible. **More than two (2) unexcused weeks of contact may result in removal from the program.**
11. _____ Be committed to the courses, adhere to the course schedules as prescribed, and I understand that drops will be allowed only as outlined by the online provider and the CSD building add/drop procedures.
12. _____ Understand that the course and course grade will be listed on my transcript or permanent academic record.
13. _____ Take local and state assessments (MEAP, NWEA-MAP, and MME) as scheduled.
(if applicable)

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Consequences for Violations of Student Contract:

- 1st offense: I will be given a verbal warning. My parents will be notified.
- 2nd offense: I will be given a written warning. My parents will be notified.
- 3rd offense: A parent meeting will be scheduled to review program placement.

Severe Misconduct:

Regardless of whether the offense is a first time offense, I may be removed from the course and/or program with a grade of "Failing" and will fall within the jurisdiction of reassignment to on-campus classes at my school.

Section 21f Waiver Signatures

Designated School Official

Date

Mentor

Date

Student Acknowledgment and Understanding:

I have read, understand and acknowledge all the expectations and the policy as set forth in this document. I agree to abide by the guidelines as stated.

Student Signature

Date

Parent/Guardian Acknowledgment and Understanding:

I have read and understand the student policy and stated expectations for my child and agree to support the Section 21f Online Learning Courses expectations. I understand that participation in my child's education will help determine his/her likelihood of success in the program. Therefore I will monitor and support my student in his/her studies. I agree to be accessible and readily available to the mentor or online teacher to discuss my child's progress and development. I understand time management and attendance is vital to my student's success. I understand acceptance into this program may be based on class size and my child must fulfill program expectations in order to remain enrolled. Failure to follow these policies may result in dismissal from the program and exclusion from future enrollment.

Parent/Guardian Signature

Date